

Documents Status: **Approved**

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Type of Document	Policy
Applicability Type	Department-Level
Title of Owner	Dir GME
Title of Approving Official	GMEC
Date Effective	3/19/2020
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TITLE: Designated Institutional Official

SUBJECT: Designated Institutional Official (DIO) Designee

POLICY STATEMENT: The GMEC must appoint a designee when the DIO is absent.

PROCEDURE:

In instances when an interim DIO is needed, the GMEC must approve via majority vote a designee to act as the interim DIO.

DEFINITIONS: None

REFERENCES: Accreditation Council for Graduate Medical Education, Institutional Requirements

REVIEWERS: Karen Miller, Dir GME

OWNER: Karen Miller, Dir GME

APPROVING OFFICIAL: Melissa Davidson, MD, GMEC